

## Graduate Program Review Instructions

1. Run the web application from a browser:  
[https://www1.thecb.state.tx.us/apps/AAR\\_Graduate\\_Program\\_Review/](https://www1.thecb.state.tx.us/apps/AAR_Graduate_Program_Review/)
2. Enter your email and password, and click the **Sign In** button.

3. Click the *Schedule* link to view and/or edit your institution's schedule.

Logged in as: youremail@myemail.com | Logout | Edit Profile



Texas Higher Education Coordinating Board

## AAR Graduate Program Review

**Home** **Schedule**

The purpose of this application is to collect institutions' review schedules for existing graduate programs. Click the *Schedule* link above to view your institution's programs and set review dates for them. When review dates have been set for all programs, the schedule can be submitted to THECB. More detailed instructions can be found at <http://www.thecb.state.tx.us/GraduateProgramReview/>.

- This page displays a listing of all of your institution's graduate programs. In the program table, under the column *Review Academic Year*, click the *Click to Schedule* link area in order to choose the year in which the program review will be submitted.

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Texas Higher Education Coordinating Board  
**AAR Graduate Program Review**

Home Schedule

**ISA Texas University**  
224 total graduate programs

Current status of this schedule is **Incomplete**. You may change program review dates by clicking in the "Review Academic Year" column.

The maximum number of review submissions allowed PER ACADEMIC YEAR is **45**. (20% of total number of programs).  
23 program reviews are currently scheduled for submission among the following ACADEMIC Years:

2013: 7   2014: 10   2015: 2   2016: 1   2017: 1   2018: 1   2019: 1

Filter listing: ALL programs   Sort listing: Program Name

Redisplay Listing

224 programs match filter criteria

Program Name	Award Type	Program CIP	Review Due Date	Review Academic Year
ACCOUNTING	Masters	5203010000	August 2013	2013
ACCOUNTING	Doctorate	5203010000	September 2013	2014
ACCOUNTING-PROFESSIONAL PROGRAM	Masters	5203010002	October 2013	2014
ADVERTISING	Masters	0909030015	November 2013	2014
ADVERTISING	Doctorate	0909030015	Not Scheduled	Click to Schedule
AEROSPACE ENGINEERING	Masters	1402010001	Not Scheduled	Click to Schedule

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Texas Higher Education Coordinating Board  
**AAR Graduate Program Review**

Home Schedule

**ISA Texas University**  
Selected Program is MATHEMATICS Masters 2701010000

Enter the academic year in which this program review will be submitted.  
Entering the month is **NOT** required at this time (the default submit date will be August 31 of the Academic Year).

Valid entry dates for this review cycle are **September 2012 to August 2019**. (The first academic year currently available for this program review is 2013).

2013   August

SAVE Review Date for this program   RETURN without saving

Note: at this time, institutions are required to select only the year of review—you need not choose a month unless you wish to be more specific. Choose the appropriate year and click the *SAVE Review Date for this program* button to save your work.

Continue this procedure until every program has been given a review date. Please note that you may not be able to select some years for certain programs, because the system will not allow an institution to designate more than 20% of its program reviews to occur in a single year.

Once all programs have been given review dates, check your work for accuracy before clicking the *SUBMIT ALL DATES* button. Once the *SUBMIT ALL DATES* button is selected, you will be unable to make any changes or corrections, and your schedule will be sent directly to CB staff.

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Texas Higher Education Coordinating Board

## AAR Graduate Program Review

[Home](#)   [Schedule](#)

**ISA Texas University**

224 total graduate programs

Current status of this schedule is **Incomplete**. You may change program review dates by clicking in the "Review Academic Year" column.

The maximum number of review submissions allowed PER ACADEMIC YEAR is **45**. (20% of total number of programs).

224 program reviews are currently scheduled for submission among the following ACADEMIC Years:

2013: **25**   2014: **35**   2015: **40**   2016: **23**   2017: **34**   2018: **40**   2019: **27**

**Review Due Dates have been entered for all programs. If all dates are correct and final, click below to submit them to THECB for approval.**

[SUBMIT ALL DATES](#)

Filter listing: ALL programs   Sort listing: Program Name

[Redisplay Listing](#)

224 programs match filter criteria

Program Name	Award Type	Program CIP	Review Due Date	Review Academic Year
ACCOUNTING	Masters	5203010000	August 2013	<a href="#">2013</a>
ACCOUNTING	Doctorate	5203010000	September 2013	<a href="#">2014</a>
ACCOUNTING-PROFESSIONAL PROGRAM	Masters	5203010002	October 2013	<a href="#">2014</a>
ADVERTISING	Masters	0909030015	November 2013	<a href="#">2014</a>
ADVERTISING	Doctorate	0909030015	December 2013	<a href="#">2014</a>
AEROSPACE ENGINEERING	Masters	1402010001	August 2013	<a href="#">2013</a>

5. If you need to request a variance in your schedule, such that more than 20% of your programs would be reviewed in a given year, please send your request to Dr. James Goeman at: [James.Goeman@thecb.state.tx.us](mailto:James.Goeman@thecb.state.tx.us). Include the level, name, CIP code, and desired year of review for each program for which you want to request a variance, along with a succinct explanation of the compelling reason for the variance. You will still need to enter dates for all of your programs into the scheduling system and click the *SUBMIT ALL DATES* button in order to send the schedule to THECB staff, and then, based on your request, Dr. Goeman or his staff can make those adjustments for you in the system.
6. If you have any questions about the system, or any problems with it, please contact Dr. Goeman at the email address above

## Uploading Documents

**NOTE:**

1. Only pdf documents may be uploaded. The system will reject any other file type.
2. You must submit 3 separate documents:
  - Internal Program Review Document
  - Independent Program Review Document
  - Response Document

Please do not combine the documents as they are reviewed separately. The system will not consider the submission process complete until 3 separate documents have been uploaded.

To upload documents, you must be on the Review page.



1. You can navigate to the "Review" page by clicking on the "Review" link located on the toolbar.

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victorreynas178@hotmail.com University of Texas at Austin | Skip navigation | Due to inactivity your session will logout in 15 minutes.

## AAR Graduate Program Review

Home Schedule Review

The University of Texas at Austin

23 programs are presently available for review submission. To begin the document submittal process, click in the "Review Documents" column.

20 program reviews have been previously submitted by your institution.

Filter listing: All Programs to Date Sort listing: Review Due Date

Redisplay Listing

23 programs match filter criteria

Program Name	Program CIP	Award Type	Review Due Date	Review Documents
IBERIAN AND LATIN AMERICAN LANGUAGES AND CULTURES	16090800	Masters	December 2013	<a href="#">Click to Review</a>
IBERIAN AND LATIN AMERICAN LANGUAGES AND CULTURES	16090800	Doctorate	December 2013	<a href="#">Click to Review</a>

- To upload support documents for a program, click the "Click to Review" link in the Review Documents column for the appropriate program.

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victorreynas178@hotmail.com University of Texas at Austin | Skip navigation | Edit Profile | Sign Out | Due to inactivity your session will logout in 19 minutes.

## AAR Graduate Program Review

Home Schedule Review

The University of Texas at Austin

Selected Program is IBERIAN AND LATIN AMERICAN LANGUAGES AND CULTURES Masters 16090800

Enter the review documents required for this program review to be submitted.

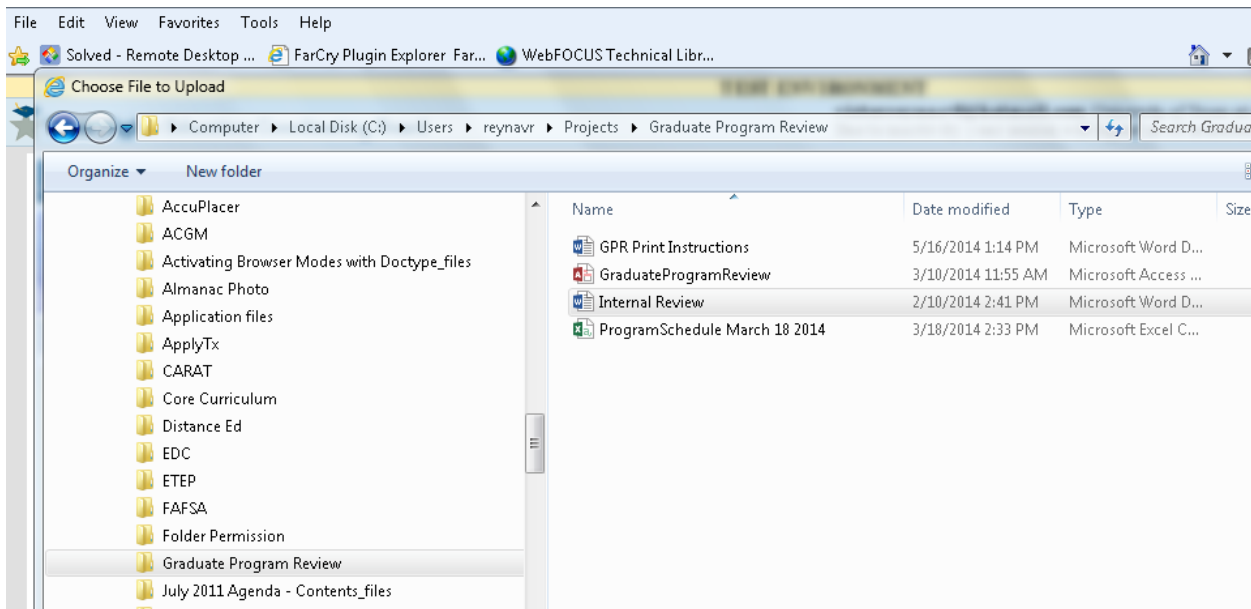
Upload Internal Program Review Document:

Upload Independent Program Review Document:

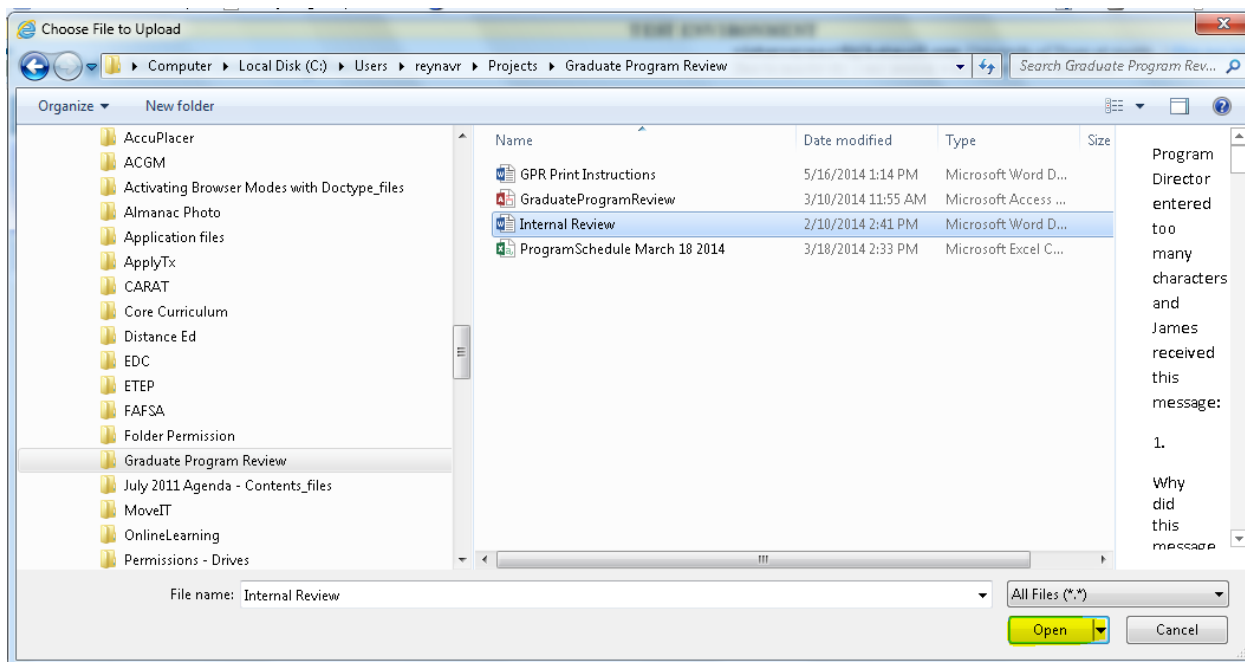
Upload Response Document:

- Click the "Browse" command button for the appropriate document type:
  - Internal Program Review Document
  - Independent Program Review Document
  - Response Document





4. Select the appropriate document.



5. Click the “Open” command button.

NOTE: This is the process for Window’s based computers. This process may be slightly different on a Mac operating system.

## AAR Graduate Program Review



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### The University of Texas at Austin

Selected Program is **IBERIAN AND LATIN AMERICAN LANGUAGES AND CULTURES Masters 16090800**

Enter the review documents required for this program review to be submitted.

Upload Internal Program Review Document:

C:\Users\reynavi\Projects\Graduate Program Review\Inter

Upload Independent Program Review Document:

Upload Response Document:

6. Click the appropriate "Save" command button:
  - a) Save Internal Document
  - b) Save Independent Document
  - c.) Save Response Document.