

**TEXAS TECH UNIVERSITY  
SYSTEM ADMINISTRATION**



**ANNUAL FINANCIAL REPORT**

**FISCAL YEAR 2012**

**ANNUAL FINANCIAL REPORT**

**OF**

**TEXAS TECH UNIVERSITY  
SYSTEM ADMINISTRATION**

FOR THE YEAR ENDED AUGUST 31, 2012

**LUBBOCK, TEXAS**

**Texas Tech University  
System Administration (768)**

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## TEXAS TECH UNIVERSITY SYSTEM

Kent Hance, *Chancellor*

November 5, 2012

Honorable Rick Perry  
Governor of Texas

Honorable Susan Combs  
Texas Comptroller

Ms. Ursula Parks  
Director, Legislative Budget Board

Mr. John Keel, CPA  
State Auditor

To Agency Heads Addressed:

We are pleased to submit the annual financial report of Texas Tech University System Administration for the year ended 08/31/2012, in compliance with Texas Government Code Annotated, Section 2101.011, and in accordance with the requirements established by the Comptroller of Public Accounts.

Due to the statewide requirements embedded in Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying annual financial report to comply with all the requirements in this statement. Neither the State Auditor nor TTUS Office of Audit Services has audited the accompanying annual financial report and, therefore, neither has expressed an opinion on the financial statements and related information contained in this report. The financial report will be considered for audit by the state auditor as part of the audit of the State of Texas *Comprehensive Annual Financial Report* (CAFR).

As indicated by the following letter of transmittal, this report has been prepared by the Texas Tech University Office of Financial Services and Tax to provide a summary of the institution’s financial records, and to present a complete picture of the fiscal affairs of the Texas Tech University System Administration. If you have any questions, please contact Debra Crowder, Director of Financial Reporting at 806-742-2970.

Sincerely,

A handwritten signature in blue ink that reads "Kent Hance".

Kent Hance  
Chancellor





TEXAS TECH UNIVERSITY

Financial Services and Tax

November 5, 2012

Chancellor Kent Hance  
Texas Tech University System Administration  
Lubbock, Texas 79409

Dear Chancellor Hance:

Submitted herein is the Annual Financial Report of Texas Tech University System Administration for the fiscal year ended August 31, 2012.

The accompanying Annual Financial Report has been prepared in compliance with Texas Government Code Annotated, Section 2101.011, and in accordance with the requirements established by the Comptroller of Public Accounts.

This Annual Financial Report will be considered for audit by the State Auditor as part of the audit of the State of Texas Comprehensive Annual Financial Report (CAFR); therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

If you have any questions, please contact me at 742-2970.

Sincerely,

A handwritten signature in cursive script that reads "Debra Crowder".

Debra Crowder, CPA  
Director of Financial Reporting

Approved:

A handwritten signature in cursive script that reads "Jim Brunjes".

---

Jim Brunjes  
Texas Tech University System Administration  
Chief Financial Officer

**Texas Tech University System Administration (768)**  
**Organizational Data**  
**August 31, 2012**

**Board of Regents**

**Term Expires**

Jerry E. Turner (**Chair**).....January 31, 2013 ..... Blanco, TX  
Mickey L. Long (**Vice Chair**)... ..January 31, 2015..... Midland, TX

Larry K. Anders.....January 31, 2017 .....Dallas, TX  
L. Frederick Francis .....January 31, 2013 .....El Paso, TX  
Debbie Montford.....January 31, 2017 .....San Antonio, TX  
Nancy Neal. . . . .January 31, 2015 .....Lubbock, TX  
John F. Scovell .....January 31, 2013 .....Dallas, TX  
John D. Steinmetz .....January 31, 2017 .....Lubbock, TX  
John Walker .....January 31, 2015 ..... Houston, TX

Suzanne Taylor (**Student Regent**)...May 31, 2013..... Austin, TX

Ben W. Lock (**Staff**) ..... Secretary

**Fiscal Officers**

Kent Hance.....Chancellor  
Jim Brunjes..... Vice Chancellor and Chief Financial Officer

UNAUDITED  
**TEXAS TECH UNIVERSITY**  
**SYSTEM ADMINISTRATION (768)**

**FINANCIAL STATEMENTS**

**Texas Tech University System Administration (768)**  
**Statement of Net Assets**  
**August 31, 2012**

**ASSETS**

Current Assets:	
Cash and Cash Equivalents (Note 1)	\$ 7,936,514.32
Restricted:	
Cash and Cash Equivalents (Note 1)	1,157,947.43
Legislative Appropriations	645,010.08
Accounts Receivable, net:	
Interest and Dividends	14,075.04
Gift Receivables	9,700.00
Accounts Receivable	41,596.86
Other Receivables	2,328.70
Prepaid Expenses	11,604.50
Total Current Assets	<u>\$ 9,818,776.93</u>

Non-Current Assets:	
Restricted:	
Cash and Cash Equivalents (Note 1)	\$ 3,917,518.53
Investments (Note 3)	412,849.34
Gift Receivables	19,360.78
Investments (Note 3)	1,025,362.62
Capital Assets (Note 2)	
Depreciable or Amortizable	2,149,042.16
Accumulated Depreciation and Amortization	(639,501.58)
Total Non-Current Assets	<u>\$ 6,884,631.85</u>

Total Assets \$ 16,703,408.78

**LIABILITIES**

Current Liabilities:	
Accounts Payable	\$ 29,818.22
Payroll Payable	841,760.60
Due to Other State Agencies (Note 12)	308,506.94
Employees' Compensable Leave (Note 5)	125,529.25
Notes and Loans Payable (Note 5)	960,468.99
Other Current Liabilities	179.29
Total Current Liabilities	<u>\$ 2,266,263.29</u>

Non-Current Liabilities:	
Employees' Compensable Leave (Note 5)	\$ 920,547.86
Total Non-Current Liabilities	<u>\$ 920,547.86</u>

Total Liabilities \$ 3,186,811.15

**NET ASSETS**

Invested in Capital Assets, Net of Related Debt	\$ 549,071.59
Restricted:	
Nonexpendable:	
Endowments	350,281.93
Expendable:	
Capital Projects	3,742,808.73
Debt Service	(179.29)
Other	987,911.42
Unrestricted	7,886,703.25
Total Net Assets	<u>\$ 13,516,597.63</u>

Total Liabilities and Net Assets \$ 16,703,408.78



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**Texas Tech University System Administration (768)**  
**Statement of Revenues, Expenses, and Changes in Net Assets**  
**For the Year Ended August 31, 2012**

Operating Revenues		
State Grant Pass-Throughs (Schedule 1B)		\$ 91,493.06
		\$ 91,493.06
Operating Expenses		
Public Service		\$ 91,493.06
Institutional Support		13,543,475.35
Depreciation and Amortization		110,359.01
		\$ 13,745,327.42
Operating Income (Loss)		\$ (13,653,834.36)
Nonoperating Revenues (Expenses)		
Legislative Revenue		\$ 2,422,425.39
Private Gifts		20.00
Investment Income (Expense)		363,782.75
Investment Income (Expense) - Pledged		2,115,173.46
Interest Expense on Capital Asset Financing		(22,389.04)
Net Increase in Fair Value of Investments		23,118.92
Other Nonoperating Revenues (Expenses)		2,854.86
		\$ 4,904,986.34
Income (Loss) Before Other Revenues, Expenses, Gains, Losses and Transfers		\$ (8,748,848.02)
Other Revenues, Expenses, Gains, Losses and Transfers		
Contributions to Permanent and Term Endowments		\$ 6,129.50
Legislative Transfer In (Note 12)		3,456,302.00
Transfers In from Texas Tech Foundation, Inc		1,755,000.00
Transfers In from Components		1,842,807.21
		\$ 7,060,238.71
TOTAL CHANGES IN NET ASSETS		\$ (1,688,609.31)
Beginning Net Assets (September 1, 2011)		\$ 15,205,206.94
Ending Net Assets (August 31, 2012)		\$ 13,516,597.63

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**Texas Tech University System Administration (768)**  
**Matrix of Operating Expenses by Natural Classification**  
**For the Year Ended August 31, 2012**

<u>Function</u>	<u>Salaries and Wages</u>	<u>Payroll Related Costs</u>	<u>Professional Fees and Services</u>	<u>Travel</u>	<u>Materials and Supplies</u>
Public Service	\$ 75,060.00	\$ 16,433.06	\$	\$	\$
Institutional Support	9,105,004.32	2,027,361.47	799,128.92	336,400.95	258,597.77
Depreciation and Amortization					
Total Operating Expenses	\$ <u>9,180,064.32</u>	\$ <u>2,043,794.53</u>	\$ <u>799,128.92</u>	\$ <u>336,400.95</u>	\$ <u>258,597.77</u>

<u>Function</u>	<u>Communications and Utilities</u>	<u>Repairs and Maintenance</u>	<u>Rentals and Leases</u>	<u>Printing and Reproduction</u>	<u>Depreciation and Amortization</u>
Public Service	\$	\$	\$	\$	\$
Institutional Support	217,791.02	112,707.82	664,218.86	42,218.35	
Depreciation and Amortization					110,359.01
Total Operating Expenses	\$ <u>217,791.02</u>	\$ <u>112,707.82</u>	\$ <u>664,218.86</u>	\$ <u>42,218.35</u>	\$ <u>110,359.01</u>

<u>Function</u>	<u>Interest</u>	<u>Other Operating</u>	<u>Grand Total</u>
Public Service	\$	\$	\$ 91,493.06
Institutional Support	66.15	(20,020.28)	13,543,475.35
Depreciation and Amortization			110,359.01
Total Operating Expenses	\$ <u>66.15</u>	\$ <u>(20,020.28)</u>	\$ <u>13,745,327.42</u>

**Texas Tech University System Administration (768)**  
**Statement of Cash Flows**  
**For the Year Ended August 31, 2012**

<b>Cash Flows from Operating Activities</b>	
Payments to Suppliers for Goods and Services	\$ (413,523.94)
Payments to Employees for Salaries	(9,250,578.33)
Payments to Employees for Benefits	(2,043,794.53)
Payments for Other Expenses	(1,980,035.90)
Net Cash Used By Operating Activities	<u>\$ (13,687,932.70)</u>
<b>Cash Flows from Noncapital Financing Activities</b>	
Proceeds from State Appropriations	\$ 2,589,763.99
Proceeds from Gifts	10,995.14
Proceeds from Transfers from Components	9,654,930.29
Proceeds from Transfers from Texas Tech Foundation, Inc	1,755,000.00
Proceeds from Other Financing Activities	2,854.86
Payments for Transfers to Components	(4,355,821.08)
Net Cash Provided by Noncapital Financing Activities	<u>\$ 9,657,723.20</u>
<b>Cash Flows from Capital and Related Financing Activities</b>	
Payments for Additions to Capital Assets	\$ (162,326.11)
Payments for Principal Paid on Capital Debt	(8,766.69)
Payments for Interest Paid on Capital Debt	(22,344.47)
Net Cash Used by Capital and Related Financing Activities	<u>\$ (193,437.27)</u>
<b>Cash Flows from Investing Activities</b>	
Proceeds from Investment Sales and Maturities	\$ 2,462,721.84
Proceeds from Interest and Investment Income	2,308,530.57
Payments to Acquire Investments	(860,806.53)
Net Cash Provided by Investing Activities	<u>\$ 3,910,445.88</u>
<b>TOTAL NET CASH FLOWS</b>	
	<u>\$ (313,200.89)</u>
Beginning Cash & Cash Equivalents - September 1, 2011	\$ 13,325,181.17
Ending Cash & Cash Equivalents - August 31, 2012	<u>\$ 13,011,980.28</u>
<b>Reconciliation of Operating Loss to Net Cash Flows from Operating Activities</b>	
Operating Loss	\$ (13,653,834.36)
Adjustments:	
Depreciation Expense	110,359.01
(Increase) Decrease in Accounts Receivable	7,318.81
(Increase) Decrease in Prepaid Expenses	5,928.00
Increase (Decrease) in Accounts Payable	7,039.71
Increase (Decrease) in Payroll Payable	(115,779.63)
Increase (Decrease) in Due to Other State Agencies	(91,493.06)
Increase (Decrease) in Compensable Leave	42,528.82
Net Cash Used for Operating Activities	<u>\$ (13,687,932.70)</u>
Noncash Transactions	
Net Change in Fair Value of Investments	\$ 23,118.92

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**TEXAS TECH UNIVERSITY  
SYSTEM ADMINISTRATION (768)**

**NOTES to the  
FINANCIAL STATEMENTS**

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### TEXAS TECH UNIVERSITY SYSTEM ADMINISTRATION (768)

#### Notes to the Financial Statements

##### Note 1: Summary of Significant Accounting Policies

###### Reporting Entity

The Texas Tech University System Administration is an agency of the State of Texas and its financial records comply with State statutes and regulations. This includes compliance with the Texas Comptroller of Public Accounts' Annual Financial Reporting Requirements for State Agencies.

###### Blended Component Unit

Texas Tech Foundation, Inc. is a component unit of the consolidated Texas Tech University System since it serves the fundraising needs of all colleges, schools, programs, and campuses of the Texas Tech University System. No balances or activities associated with Texas Tech Foundation, Inc. are included in this Annual Financial Report.

Due to the significant changes related to Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying annual financial statements to be in compliance with generally accepted accounting principles (GAAP). The financial report will be considered for audit by the State Auditor as part of the audit of the State of Texas Comprehensive Annual Financial Report; therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

###### Basis of Accounting

The accounting records of Texas Tech University System Administration are maintained using a modified accrual basis. Accounting data for most external reports, including this Annual Financial Report, are converted to full accrual basis of accounting in compliance with GASB Statements 34 and 35. For financial reporting purposes, Texas Tech University System Administration is considered a special-purpose government engaged only in business-type activities. Accordingly, Texas Tech University System Administration's financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred.

###### Cash and Cash Equivalents

For the purpose of financial statement reporting, cash and cash equivalents are defined as all cash on hand, cash in banks, reimbursements due from the State Treasury, local balances of legislative appropriations (held in the State Treasury), and temporary investments with original maturities of 90 days or less. Texas Tech University System Administration utilizes bank deposits and eligible investment pools as cash equivalents in its Short/Intermediate Term Investment Fund.

Texas Tech University System Administration records and reports its deposits in the general deposit account at cost. It records and reports its special deposit accounts at fair market value.

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Cash and Cash Equivalents as reported on the Statement of Net Assets**

Description	Current Unrestricted	Current Restricted	Non-Current Restricted	Total
Cash in Bank	\$ 7,129,550.26	\$ 1,040,210.37	\$ (1,710,091.73)	\$ 6,459,668.90
Blackrock Temp Fund Institutional Shares	67,803.15	9,892.57	(16,263.24)	61,432.48
Invesco Short Term Investments Trust	76,643.11	11,182.32	(18,383.59)	69,441.84
UBS Select Prime Institutional Fund	76,632.31	11,180.75	(18,381.00)	69,432.06
LOGIC - Local Government Investment Co-op	76,654.68	11,184.01	(18,386.37)	69,452.32
TexPool & TexSTAR	509,230.81	74,297.41	5,699,024.46	6,282,552.68
<b>Total Cash and Cash Equivalents</b>	<b>\$ 7,936,514.32</b>	<b>\$ 1,157,947.43</b>	<b>\$ 3,917,518.53</b>	<b>\$ 13,011,980.28</b>

**Investments**

The Texas Tech University System Administration accounts for its investments at fair market value, as determined by quoted market prices, in accordance with GASB Statement No. 31 – *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*. Changes in unrealized gain (loss) on the carrying value of the investments are reported as a component of investment income in the Statement of Revenues, Expenses, and Changes in Net Assets.

**Receivables**

Interest and income receivable consists of amounts due from investment holdings, cash management pools, and cash invested in various short-term investment items. Pledged gift receivables expected to be collected within one year are reported as current assets, with the remaining portions reported as non-current.

**Prepaid Expenses**

Prepaid expenses include items such as insurance, subscriptions, prepaid postage, prepaid travel costs and similar services which benefit more than one accounting period. These are recorded as assets, with the recognition of the expenditure deferred until the accounting period when the items are used or consumed.

**Capital Assets**

Furniture, equipment, and vehicles with a cost of more than \$5,000 and an estimated useful life in excess of one year are capitalized. Capitalization thresholds for buildings, building improvements, facilities and other improvements are \$100,000. The capitalization threshold for infrastructure is \$500,000. These assets are capitalized at cost. Donated assets are reported at fair market value on the acquisition date. Routine repairs and maintenance and capital assets acquired for less than the threshold amounts are charged to operating expenses in the year in which the expense was incurred. Depreciation is based on allocation methods and estimated lives prescribed by the State Property Accounting System (SPA). Assets are depreciated over the estimated useful life of the asset using the straight-line method.

Intangible capital assets are defined as assets that lack physical substance, are nonfinancial in nature, and have an initial useful life extending beyond a single reporting period. These assets are required to be reported if they are identifiable. Land use rights are capitalized if the cost meets or exceeds \$100,000. Purchased computer software is capitalized if the aggregate cost of the purchase meets or exceeds \$100,000. Internally generated computer software has a capitalization threshold of \$1,000,000, and other intangible capital assets must be capitalized if the cost meets or exceeds \$100,000. Intangible assets are amortized based on the estimated useful life of the asset using the straight-line method.

Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

### **Accounts Payable**

Accounts Payable and Payroll Payable represent the liability for the value of assets or services received, and wages/salaries owed at the balance sheet date for which payment is pending.

### **Employees' Compensable Leave Balances**

Employees' Compensable Leave Balances represent the liability that becomes "due" upon the occurrence of relevant events such as resignations, retirements, and uses of leave balances by covered employees. Liabilities are reported separately as either current or noncurrent in the Statement of Net Assets.

### **Net Assets**

Net Assets are the difference between fund assets and liabilities. They are presented in three separate classes: Invested in Capital Assets -- Net of Related Debt, Restricted and Unrestricted.

#### ***Invested in Capital Assets, Net of Related Debt***

Capital assets, net of accumulated depreciation and outstanding principal balances of debt attributable to the acquisition, construction or improvement of those assets.

#### ***Restricted Net Assets***

Restricted net assets result when constraints placed on net asset use are either externally imposed by a party external to the System such as creditors, grantors, contributors, and the like, or imposed by law through constitutional provisions or enabling legislation.

#### ***Unrestricted Net Assets***

Unrestricted net assets consist of net assets, which do not meet the definition of restricted net assets. Unrestricted net assets often have constraints on resources, which are imposed by management, but can be moved or modified.

### **Interfund Activity and Transactions**

Texas Tech University System Administration is regularly involved in both interfund activity and interfund transactions. Interfund activity is defined as financial interaction between internal funds, including blended component units. Interfund transactions are defined as financial transactions between legally separate entities. Interfund activity and interfund transactions are both clearly identifiable and are eliminated where appropriate.

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Note 2: Capital Assets**

Depreciation of capital assets is recorded as a periodic expense and accumulated as an offset to the asset book values. Depreciation of capital assets is based on allocation methods and estimated lives prescribed by the State Property Accounting (SPA) system. Accumulated depreciation is classified by capital asset category, providing for an estimation of the net book value of each asset category.

Capital assets are categorized as (1) Land and Land Improvements, (2) Buildings and Building Improvements, (3) Infrastructure, (4) Furniture and Equipment, (5) Vehicles, Boats and Aircraft, (6) Construction in Progress, (7) Other Capital Assets, (8) Facilities and Other Improvements, (9) Land Use Rights, (10) Computer Software, or (11) Other Intangible Capital Assets. The changes to fixed asset balances are summarized below.

	PRIMARY GOVERNMENT							Balance 8/31/12
	Balance 9/1/11	Adjustments	Reclassifications Completed CIP	Reclassifications Inc-Int'gy Trans	Reclassifications Dec-Int'gy Trans	Additions	Deletions	
<b>BUSINESS-TYPE ACTIVITIES</b>								
<b>Depreciable Assets</b>								
Buildings and Building Improvements	\$ 1,652,114.00							\$ 1,652,114.00
Facilities and Other Improvements	101,095.39							101,095.39
Furniture and Equipment	148,989.66					9,521.80		158,511.46
Vehicle, Boats and Aircraft	71,717.00							71,717.00
Total Depreciable Assets at Historical Cost	\$ 1,973,916.05	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,521.80	\$ 0.00	\$ 1,983,437.85
Less Accumulated Depreciation for:								
Buildings and Building Improvements	\$ (291,309.90)					\$ (71,341.32)		\$ (362,651.22)
Facilities and Other Improvements	(31,171.02)					(10,109.58)		(41,280.60)
Furniture and Equipment	(136,628.18)					(5,061.99)		(141,690.17)
Vehicles, Boats and Aircraft	(57,233.47)					(3,547.21)		(60,780.68)
Total Accumulated Depreciation	\$ (516,342.57)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ (90,060.10)	\$ 0.00	\$ (606,402.67)
Depreciable Assets, Net	\$ 1,457,573.48	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ (80,538.30)	\$ 0.00	\$ 1,377,035.18
<b>Intangible Capital Assets – Amortizable</b>								
Computer Software – Intangible	\$ 12,800.00					\$ 152,804.31		\$ 165,604.31
Total Intangible Assets at Historical Cost	\$ 12,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 152,804.31	\$ 0.00	\$ 165,604.31
Less Accumulated Amortization for:								
Computer Software – Intangible	\$ (12,800.00)					\$ (20,298.91)		\$ (33,098.91)
Total Accumulated Amortization	\$ (12,800.00)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ (20,298.91)	\$ 0.00	\$ (33,098.91)
Amortizable Assets, Net	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 132,505.40	\$ 0.00	\$ 132,505.40
<b>Business-Type Activities Capital Assets, Net</b>	\$ 1,457,573.48	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51,967.10	\$ 0.00	\$ 1,509,540.58



**Note 3: Deposits, Investments, and Repurchase Agreements**

Texas Tech University System Administration’s investment portfolio is invested pursuant to the parameters of applicable Texas law and the governing board’s Investment Policies. Under Texas law, Texas Tech University System Administration investments may be “any kind of investment that persons of ordinary prudence, discretion, and intelligence, exercising the judgment and care under the circumstances then prevailing, acquire or retain for their own account in the management of their affairs, not in regard to speculation but in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety of their capital.” Under Texas law, Texas Tech University System Administration is required to invest its institutional funds according to written investment policies adopted by the Board of Regents. No person may invest Texas Tech University System Administration funds without express written authority from the governing board.

The governing investment policy is Regents’ Rules Chapter 09, “Investment and Endowments.” The majority of Texas Tech University System Administration assets are invested in two investment pools; the Long Term Investment Fund (LTIF) and the Short/Intermediate Term Investment Fund (STIF), both having their own stand-alone investment policies. Endowment funds and certain eligible long-term institutional funds are invested in the LTIF, which invests in equity and fixed income securities, as well as alternative investments such as hedge funds and private equity, and is operated using a total return philosophy. Other institutional funds not in the LTIF are invested in the STIF. Other assets include securities gifted to Texas Tech University with donor instructions to maintain in their original form, and bond proceeds invested in external investment pools.

**Deposits of Cash in Bank**

As of August 31, 2012, the carrying amount of deposits was \$6,459,668.90 as presented below:

<b>Business-Type Activities</b>	
CASH IN BANK – CARRYING VALUE	\$ 6,459,668.90
Less: Certificates of Deposit including in carrying value and reported as Cash Equivalent	0.00
Less: Uninvested Securities Lending Cash Collateral including in carrying value and reported as Securities Lending Collateral	0.00
Less: Securities Lending CD Collateral including in carrying value and reported as Securities Lending Collateral	0.00
Cash in Bank per AFR	<u>\$ 6,459,668.90</u>
Proprietary Funds Current Assets Cash in Bank	\$ 7,129,550.26
Proprietary Funds Current Assets Restricted Cash in Bank	1,040,210.37
Proprietary Funds Non-Current Assets Restricted Cash in Bank	<u>(1,710,091.73)</u>
Cash in Bank per AFR	<u>\$ 6,459,668.90</u>

These amounts consist of all cash in local banks and are included on the Statement of Net Assets as part of current unrestricted and restricted “Cash and Cash Equivalents” and non-current restricted “Cash and Cash Equivalents”.

As of August 31, 2012, the total **bank balance** for Business-Type Activities was \$7,376,206.47.

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Custodial credit risk for deposits** is the risk that, in the event of the failure of a depository financial institution, the agency will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The System’s policy is to require collateralization of bank balances in excess of FDIC protection.

<b>Fund Type</b>	<b>GAAP Fund</b>	<b>Uninsured and uncollateralized</b>	<b>Uninsured and collateralized with securities held by the pledging financial institution</b>	<b>Uninsured and collateralized with securities held by the pledging financial institution’s trust department or agent but not in the state’s name</b>
05	9999	\$ 0.00	\$ 0.00	\$ 0.00

**Investments**

As of August 31, 2012, the fair market value of investments is as presented below.

<b>Type of Security</b>	<b>Fair Value</b>
<b>Business-Type Activities</b>	
U. S. Government	
U.S. Treasury Securities	\$ 85,683.24
U.S. Treasury TIPs	\$ 9,712.43
U.S. Government Agency Obligations (Ginnie Mae, Fannie Mae, Freddie Mac, Sallie Mae, etc.)	163,498.75
Equity	54,285.47
International Obligations	13,953.71
Fixed Income Money Market and Bond Mutual Fund	734,999.29
Mutual Funds	52,739.42
Other Commingled Funds	5,439,503.54
Other Commingled Funds (Texpool)	941,319.78
International Other Commingled Funds	101,818.57
Real Estate	25,935.04
Externally Managed Investments:	
Domestic	361,676.28
International	5,397.82
<b>Total Investments</b>	<u>\$ 7,990,523.34</u>
Non-Current Investments	\$ 1,438,211.96
Items in Cash and Cash Equivalents:	
Money Market Funds	269,758.70
Texpool & TexSTAR Investments	6,282,552.68
<b>Total Investments</b>	<u>\$ 7,990,523.34</u>

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Custodial credit risk for investments** is the risk that, in the event of the failure of the counterparty, the agency will not be able to recover the value of the investments or collateral securities that are in the possession of an outside party. The University’s investment policy is to require third party custody for the two investment pools, the LTIF and the STIF. The balances listed below relate to the securities outside of those pools.

<b>Fund Type</b>	<b>GAAP Fund</b>	<b>Type</b>	<b>Uninsured and unregistered with securities held by the counterparty</b>	<b>Uninsured and unregistered with securities held by the counterparty’s trust department or agent but not in the state’s name</b>
05	9999	Equity	\$ 0.00	\$ 0.00

**Foreign currency risk for investments** is the risk that changes in exchange rates will adversely affect the investment. The System’s policy is to limit international equity investments to between 10-30% of the LTIF portfolio. The exposure to foreign currency risk as of August 31, 2012, is as follows.

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

Fund Type	GAAP Fund	Foreign Currency	International Obligation	International Other Comingled Funds	International Externally Managed Investments
05	9999	Argentine peso	\$ 295.39	\$ 1,145.38	
05	9999	Australian dollar		720.92	\$ 9.59
05	9999	Brazilian real	1,205.20	8,523.88	
05	9999	Canadian dollar	9.51	1,048.08	
05	9999	Cayman dollar	389.69		
05	9999	CFA franc	68.48		
05	9999	Chilean peso	971.77	561.31	
05	9999	Chinese yuan	86.42	7,887.15	0.25
05	9999	Colombian peso	938.07		
05	9999	Czech koruna		884.64	
05	9999	Danish krone		257.76	
05	9999	Dominican peso	183.43		
05	9999	Egyptian pound		639.42	
05	9999	Euro	1,029.11	12,621.15	4,954.71
05	9999	Hong Kong dollar	67.39	1,644.93	
05	9999	Indian rupee		4,987.79	433.27
05	9999	Indonesian rupiah	1,418.52	2,014.60	
05	9999	Iraqi dinar	112.50		
05	9999	New Israel shekel		272.93	
05	9999	Japanese yen		9,105.84	
05	9999	Kazakhstani tenge	363.87	390.48	
05	9999	Latvian lats	563.06		
05	9999	Lithuanian litas	460.07		
05	9999	Malaysian ringgit	2.45	195.14	
05	9999	Mexican peso	530.45	5,673.50	
05	9999	Norwegian krone		401.51	
05	9999	Panamanian balboa	94.30	137.84	
05	9999	Peruvian nuevo sol	258.43	947.34	
05	9999	Phillippino peso	1,016.88	829.85	
05	9999	Pound sterling	110.06	7,514.45	
05	9999	Qatari riyal	351.64		
05	9999	Russian ruble	176.64	1,246.11	
05	9999	Singapore dollar		1,172.40	
05	9999	South African rand	450.56	5,824.53	
05	9999	South Korean wan	93.21	8,042.68	
05	9999	Swedish krona		804.54	
05	9999	Swiss franc		5,531.83	
05	9999	New Taiwan dollar		5,545.40	
05	9999	Thai baht	2.45	2,649.88	
05	9999	New Turkish lira		2,235.25	
05	9999	UAE dirham	48.91	360.06	
05	9999	Uruguay peso	577.74		
05	9999	Venezuela bolivar	2,077.51		
		Total	\$ 13,953.71	\$ 101,818.57	\$ 5,397.82

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Credit risk** is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The System’s investment policy limits fixed income securities held by the STIF to those issued by the U.S. or its agencies and instrumentalities. As of August 31, 2012, the System’s credit quality distribution for securities with credit risk exposure was as follows.

Fund Type	GAAP Fund	Investment Type	AAA	AA	A	BBB	BB	Unrated
05	9999	U.S. Government Agency Obligations	\$ 163,498.75					
05	9999	International Obligations		\$ 739.55	\$ 1,479.09	\$ 6,153.59	\$ 2,483.76	\$ 3,097.72
05			<b>AAAf</b>	<b>Aaf</b>	<b>Af</b>			<b>Unrated</b>
05	9999	Fixed Income Money Market and Bond Mutual Fund	\$ 269,758.70					\$ 465,240.59

**Derivative Investing**

Texas Tech University System Administration has no direct derivative investments. Investment managers in invested vehicles such as hedge funds do employ derivatives, and the values associated with those managers reflect those securities.

**Note 4: Short-Term Debt**

Texas Tech University System Administration has no short-term debt outstanding as of August 31, 2012.

**Note 5: Long-Term Liabilities**

**Changes in Long-Term Liabilities**

During the year ended August 31, 2012, the following changes occurred in liabilities.

Business-Type Activities	Balance 9/1/2010	Additions	Reductions	Balance 8/31/2011	Amounts due within one year	Amounts Due Thereafter
Notes and Loans Payable	\$ 969,235.68		\$ 8,766.69	\$ 960,468.99	\$ 960,468.99	\$ 0.00
Compensable Leave Payable	1,003,548.29	42,528.82		\$1,046,077.11	125,529.25	\$ 920,547.86
<b>Total Business-Type Activities</b>	<b>\$ 1,972,783.97</b>	<b>\$ 42,528.82</b>	<b>\$ 8,766.69</b>	<b>\$ 2,006,546.10</b>	<b>\$ 1,085,998.24</b>	<b>\$ 920,547.86</b>

**Employees’ Compensable Leave**

A State employee is entitled to be paid for all unused vacation time accrued, in the event of the employee’s resignation, dismissal, or separation from State employment provided the employee has had continuous employment with the State for six months. Expenditures for accumulated annual leave balances are recognized in the period paid or taken. The liability for unpaid benefits is recorded in the Statement of Net Assets. No liability is recorded for non-vesting accumulating rights to receive sick pay benefits. This obligation is paid from a central vacation pool account which collects the funding from the same funding source(s) from which the employee’s salary or wage compensation was paid.

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Notes and Loans Payable**

Commercial paper was issued during the fiscal year to finance various construction and equipment projects. Debt service for the obligation is provided in general appropriation for tuition revenue bonds and revenue from various projects. All commercial paper outstanding at 8/31/12 will mature in fiscal year 2013. Commercial paper has short maturities up to 270 days with interest ranging from .08% to .18%.

*Summary of Debt Service Requirements for Notes Payable*

<b>Fiscal Year</b>	<b>Balance Principal</b>	<b>Interest</b>	<b>Total</b>
2013	\$ 960,468.99	\$ 2,881.41	\$ 963,350.40
2014			
2015			
2016			
2017			
All Other Years			
<b>Total Requirements</b>	<b>\$ 960,468.99</b>	<b>\$ 2,881.41</b>	<b>\$ 963,350.40</b>

**Note 6: Bonded Indebtedness**

The Texas Tech University System Administration has no bonded indebtedness.

**Note 7: Derivative Instruments**

Texas Tech University System Administration held no derivative instruments subject to reporting requirements as of August 31, 2012.

**Note 8: Leases**

Texas Tech University System Administration had no outstanding capital leases as of August 31, 2012.

Texas Tech University System Administration has entered into various operating leases for buildings and equipment. Expenses for operating lease obligations included in the financial statements were \$32,880.00 for the fiscal year ended August 31, 2012.

Future minimum lease rental payments under non-cancelable operating leases having an initial term in excess of one year as of August 31, 2012 are as follows:

<b>Fiscal Year Ended August 31,</b>	
2013	\$ 32,880.00
2014	0.00
2015	0.00
2016	0.00
2017	0.00
<b>Total Minimum Future Lease Rental Payments</b>	<b>\$ 32,880.00</b>

Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Note 9: Pension Plans**

The State has established an Optional Retirement Program (ORP) for institutions of higher education. Participation in ORP is in lieu of participation in the Teacher Retirement System of Texas and is available to certain eligible employees. The contributions made by plan members and the employer for the fiscal year ended August 31, 2012 are:

Description	Year Ended 8/31/2012
Member Contributions	\$ 171,531.20
Employer Contributions	199,796.60
<b>Total Contributions</b>	<b>\$ 371,327.80</b>

**Note 10: Deferred Compensation (administering agencies only)**

Not applicable

**Note 11: Post Employment Health Care and Life Insurance Benefits**

Not applicable

**Note 12: Interfund Activity and Transactions**

As explained in Note 1 on interfund activities and transactions, there are numerous transactions between funds and agencies. At year-end, amounts to be received or paid are reported as:

- Due from Other Agencies or Due to Other Agencies
- Interfund Receivables or Interfund Payables
- Transfers In or Transfers Out
- Legislative Transfers In or Legislative Transfers Out

Repayment of interfund balances will occur within one year from the date of the financial statement.

Individual balances and activity at August 31, 2012, follows:

**Due from / to Other State Agencies**

Agency Name	Agency Number	D23 Fund	Due from Other Agencies	Due to Other Agencies
Office of the Governor	300	5524		\$ 308,506.94
<b>Total Due from / Due to Other Agencies</b>				<b>\$ 308,506.94</b>

**Legislative Transfers In / Out**

Agency Name	Agency Number	D23 Fund	Legislative Transfers In	Legislative Transfers Out
Texas Tech University	733	0001	\$ 1,667,837.00	
Texas Tech University Health Sciences Center	739	0001	1,667,837.00	
Angelo State University	737	0001	120,628.00	
<b>Total Legislative Transfers In / Out</b>			<b>\$ 3,456,302.00</b>	

**Note 13: Continuance Subject to Review**

The Texas Tech University System Administration is not subject to the Texas Sunset Act.

**Note 14: Adjustments to Fund Balances/Net Assets**

The System Administration has no restatement of Fund Balance/Net Assets as of August 31, 2012.

**Note 15: Contingencies and Commitments**

At August 31, 2012, no material lawsuits or claims involving the Texas Tech University System Administration were pending.

**Note 16: Subsequent Events**

The Texas Tech University System Administration has no material subsequent events to disclose.

**Note 17: Risk Management**

Texas Tech System Administration by State law is required to be a participant in the Workers Compensation Program and Pool managed by the State Office of Risk Management (SORM). The System is assessed fees by SORM based upon claims experience, claim incidences, payroll size and FTE. Total SORM assessment for fiscal year 2012 totaled \$27,434.15. SORM pays all WCI claims. The Worker’s Compensation plan for the fiscal year was funded by a .25 percent charge on non-educational and general gross payroll for paying its proportionate share of the SORM assessment.

The System has self-insured arrangements for Unemployment Compensation Fund coverage. The State of Texas pays 50% of claims for employees paid from State funds. The System pays the remainder for employees paid from State funds and 100% of the claims paid for employees paid from non-state funds. Total payments for unemployment compensation for fiscal year 2012 amounted to \$9,115.89. The claims for employees paid from non-state funds are funded by interest earnings on the Unemployment Compensation Fund balance and utilization of fund balance.



## Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Note 18: Management Discussion and Analysis**

The Texas Tech University System is composed of a central administrative unit, the Texas Tech University System Administration, and three component institutions – Texas Tech University, Texas Tech University Health Sciences Center, and Angelo State University. These three separate academic institutions are governed by the ten-member Board of Regents. The Regents are appointed by the Governor of the State of Texas to six-year terms with the exception of a student Regent who is appointed to a one-year term. The Chancellor is the chief executive officer of the System and is appointed by and reports directly to the Board of Regents. The Chancellor and his staff are supported by the administrative agency, the Texas Tech University System Administration.

Texas Tech University, based in Lubbock, is one of the state's largest major comprehensive universities. Over 32,000 students enroll annually, coming from 49 states and more than 117 foreign countries. These students choose from among 152 undergraduate, 107 masters, and 64 doctoral programs.

Texas Tech University Health Sciences Center has an enrollment of over 4,000 students in its schools of medicine, nursing, allied health, pharmacy, and the graduate school of biomedical sciences. The Lubbock campus serves as the administrative hub for the Health Sciences Center, with regional campuses located in Abilene, Amarillo, Dallas, El Paso, Midland and Odessa.

Angelo State University, based in San Angelo, was established in 1928 as San Angelo College; in 1965 new legislation was passed to create Angelo State College. ASU's campus covers more than 268 acres and enrolls approximately 7,000 students from 210 of Texas' 254 counties, 41 other states, and 22 countries.

The Texas Tech University System employs more than 17,000 faculty and staff. The annual combined budget of the System totals more than \$1.5 billion; approximately \$349 million of these funds are appropriated by the Texas Legislature. The total enrollment across all components is more than 43,000 students.

The Texas Tech University System is committed to providing the highest quality and most efficient resources and services to its components. Throughout all institutions and centers, the System strives to increase accessibility, enhance instruction and infrastructure formula funding, provide necessary financial aid, produce and commercialize new technologies, strengthen academic quality and reputation, advance research, improve productivity and efficiency, and further the quality and availability of health care for all Texans.

**Note 19: The Financial Reporting Entity****The Financial Reporting Entity**

Texas Tech University System Administration is the executive arm of the Texas Tech University System. As required by generally accepted accounting principles, these financial statements present the Texas Tech University System Administration. Texas Tech University System Administration has no related organizations or joint ventures or jointly governed organizations.

Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

### **Related Parties – Relationship with Texas Tech University System Administration**

The Texas Tech University System Administration has no related parties to report.

The Texas Tech University System (TTUS), created in 1999, is composed of one health related and two general academic institutions. The components are Texas Tech University System Administration (TTUSA); Texas Tech University (TTU); Texas Tech University Health Sciences Center (TTUHSC) and Angelo State University (ASU).

### **Note 20: Stewardship, Compliance and Accountability**

The Texas Tech University System Administration has no material stewardship, compliance, and accountability issues.

**Note 21:** N/A

### **Note 22: Donor-Restricted Endowments**

Expenditure of endowed funds is not allowed without the express consent of the donor. Most of System Administration's endowments are held in perpetuity. In many cases, endowment earnings are expendable for student financial assistance or other purposes as designated by the donor. In other cases, endowment earnings are reinvested.

Endowment assets are invested predominantly in the Long Term Investment Fund (LTIF). The LTIF has experienced varying performance since its inception. The cumulative effect of valuation changes assignable to endowment fund assets by the System are summarized in the following table:

<b>Donor-Restricted Endowment</b>	<b>Amount of Net Appreciation</b>	<b>Reported in Net Assets</b>
True Endowments	<u>\$ 7,995.67</u>	Restricted Nonexpendable

### **Note 23: Extraordinary and Special Items**

Texas Tech University System Administration has no special or extraordinary items to disclose for the year ended August 31, 2012.

### **Note 24: Disaggregation of Receivable and Payable Balances**

#### **Receivables**

Components of receivables as of August 31, 2012 are summarized below.

<b>Type</b>	<b>Net Amount</b>
Interest and Dividends Receivable	\$ 14,075.04
Gift Receivables, Current and Non-current	29,060.78
Accounts Receivable	41,596.86
Other Receivables	<u>2,328.70</u>
<b>Total Receivables</b>	<u>\$ 87,061.38</u>

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Texas Tech University System Administration (768) – Notes to the Financial Statements (continued)

**Payables**

Components of payables as of August 31, 2012 are summarized below.

<b>Type</b>	<b>Net Amount</b>
Accounts Payable	\$ 29,818.22
Payroll Payable	841,760.60
Other Liabilities	<u>179.29</u>
<b>Total Payables</b>	<b><u>\$ 871,758.11</u></b>

**Note 25: Termination Benefits**

The Texas Tech University System Administration has no reportable voluntary or involuntary termination benefits as of August 31, 2012.

**Note 26: Segment Information**

The Texas Tech University System Administration has no reportable segments.

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TEXAS TECH UNIVERSITY  
SYSTEM ADMINISTRATION (768)

**SUPPORTING SCHEDULES**

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Texas Tech University System Administration (768)  
Schedule 1A - Schedule of Expenditures of Federal Awards  
For the Year Ended August 31, 2012

Schedule Not Applicable

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Texas Tech University System Administration (768)  
Schedule 1B - Schedule of State Grant Pass-Throughs From/To State Agencies  
For the Year Ended August 31, 2012

**Pass-through from:**

Agency Number	Agency Name Grant ID / Grant Description	Amount
300	<b>Office of the Governor</b> 300.0005 Emerging Technology Grant	\$ <u>91,493.06</u>

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Texas Tech University System Administration (768)  
Schedule 2A - Miscellaneous Bond Information  
For the Year Ended August 31, 2012

Schedule Not Applicable

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Texas Tech University System Administration (768)  
Schedule 2B - Changes in Bonded Indebtedness  
For the Year Ended August 31, 2012

Schedule Not Applicable



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Texas Tech University System Administration (768)  
Schedule 2C - Debt Service Requirements Schedule  
For the Year Ended August 31, 2012

Schedule Not Applicable

UNAUDITED

Texas Tech University System Administration (768)  
Schedule 2D - Analysis of Funds Available for Debt Service  
For the Year Ended August 31, 2012

Schedule Not Applicable

UNAUDITED

Texas Tech University System Administration (768)  
Schedule 2E - Schedule of Defeased Bonds Outstanding  
For the Year Ended August 31, 2012

Schedule Not Applicable

UNAUDITED

Texas Tech University System Administration (768)  
Schedule 2F- Schedule of Early Extinguishment and Refunding  
For the Year Ended August 31, 2012

Schedule Not Applicable

UNAUDITED

Texas Tech University System Administration (768)  
Schedule 3 - Reconciliation of Cash in State Treasury  
For the Year Ended August 31, 2012

Schedule Not Applicable