

**STATE OF TEXAS
LEGISLATIVE APPROPRIATIONS REQUEST**

For Fiscal Years 2016 and 2017

**Submitted to the
Governor's Office of Budget, Planning and Policy
and the Legislative Budget Board**



Texas Tech University System Administration

October 17, 2014

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Agency Code: 768	Agency Name: Texas Tech University System Administration	Prepared By: Chelle Hillis	Date: October 2014	Request Level: Baseline
<p>For the schedules identified below, Texas Tech University System Administration either has no information to report or the schedule is not applicable. Accordingly, these schedules have been excluded from the Texas Tech University System Administration Legislative Appropriations Request for the 2016 - 2017 biennium.</p>				
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INSTITUTIONAL ORGANIZATION

The Texas Tech University System is governed by a nine-member Board of Regents appointed by the Governor of Texas. Members of the board serve six-year, staggered terms. In addition to the nine members, there also is one student regent who serves a one-year term and is appointed by the governor. A list of the current members of the Board of Regents is included in the organization chart.

The board reviews major issues and establishes policy for the System and its components. The board also appoints the chancellor who is the chief executive officer of the System. As chief executive officer, the chancellor carries out the policies of the System as determined by the regents and has direct responsibility for all aspects of oversight and management of the components.

The chancellor of the Texas Tech University System is Robert L. Duncan.

SYSTEM OVERVIEW

Formally established by the Texas Legislature in 1999, the Texas Tech University System is composed of a central administration, two health-related institutions and two general academic institutions. The components of the System are Texas Tech University System Administration (TTUSA), Texas Tech University (TTU), Texas Tech University Health Sciences Center (TTUHSC), Angelo State University (ASU) and Texas Tech University Health Sciences Center at El Paso (TTUHSC at EP).

In its young history, the Texas Tech University System has emerged as a nationally acclaimed higher education system with one of the largest contiguous campuses in the United States. Headquartered in Lubbock, Texas, the System operates on more than 12 campuses and academic sites throughout the State of Texas and internationally. The System has locations statewide in Abilene, Amarillo, Dallas, El Paso, Fredericksburg, Highland Lakes, Junction, Lubbock, Midland, Odessa and San Angelo. Internationally, the System has a location in Seville, Spain.

Collectively, the annual budget of all components of the System totals more than \$1.7 billion, including all funds. Approximately \$425 million of these funds are appropriated by the Texas Legislature.

The System and its components employ approximately 17,000 faculty and staff who are focused on advancing higher education, health care, research and outreach. All staff positions (including temporary employees) are classified as security sensitive level I positions and require criminal background checks prior to employment, promotion, reclassification, transfer or direct appointment. These background checks are performed in accordance with Texas Education Code, Section 51.215 and Government Code, Section 411.097.

SYSTEM LEADERSHIP & SUPPORT

Under the governance of the Board of Regents, the Texas Tech University System provides its component institutions with leadership, resources and support services to address challenges facing the State of Texas in an effective and efficient manner. The System also offers a multitude of centralized services that support the attainment of each component's individual mission.

The TTUSA currently performs or coordinates many collaborative functions between the four components including strategic planning, fundraising, legal counsel, audit services, governmental relations, facilities planning and construction, investments, cash and debt management, risk management and communication services. In addition,

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the System shares services across all institutions to encourage university collaborations and further reduce expenses.

With guidance and resources from the System, each component institution has tremendously enhanced its productivity and efficiency over the last decade in effort to meet the increasing needs in higher education and better the State of Texas.

Student Enrollment and Success

The Texas Tech University System remains diligent in its efforts to improve higher education participation and educate the state's workforce. In the past 10 years, the System has experienced tremendous student enrollment growth. Each component institution also has diversified its student population, furthering statewide goals.

In the fall of 2013, total student enrollment across all components of the System was more than 43,500 students.

Collectively, student enrollment has increased approximately 42.3 percent at System institutions since the fall of 2003. Each component enrolled record numbers of students while simultaneously improving the quality of its students in fall 2013. As the state's population grows and the demand for higher education increases, sufficient state funding is necessary to support student success and continued enrollment growth throughout the System.

Degrees Awarded

Since 1925, the component institutions of the Texas Tech University System have educated generations of leaders and graduated more than 290,000 students. Graduates from System institutions are known for their practicality, strong work ethic and ambition.

In academic year 2012-2013, System institutions awarded more than 10,300 degrees. On the rise over the last decade, the number of degrees awarded system-wide has nearly doubled, or increased approximately 91 percent, since 2003. These graduates greatly contribute to the state's workforce and health care industry. Each university provides students with unique programs and opportunities to enhance their knowledge and skills for lifelong personal, professional and civic success.

Research Excellence

The Texas Tech University System is committed to expanding the research enterprise at each of its component institutions, while maintaining focus on quality undergraduate and graduate education. Being a leader in knowledge creation is critical to overall quality and prosperity in higher education. Each component has research areas of unparalleled excellence, leveraging unique resources and collaborating to provide solutions to complex problems that impact the state, nation and world. All together, the System conducted approximately \$200 million in overall research expenditures in 2013—a total that has more than doubled since 2003.

Research is also essential to graduate education and has a dynamic impact on undergraduate programs. Additionally, the System components have strategically recruited research-oriented faculty. Hiring researchers with proven histories of accomplishment who can also perform in the classroom has been an important step in enhancing research objectives for the System and the State of Texas.

Economic Impact

As one of the largest employers in West Texas, the Texas Tech University System is an economic engine in the region. After an analysis of the System's economic impact, a study revealed the organization generated a total economic impact of \$9.98 billion in 2012 for the State of Texas. According to the study, the System also helped sustain more than 40,775 jobs.

The impact of an educated population and workforce is one of the most important benefits of higher education. The total workforce contribution of alumni, which

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represents the yearly contribution to the Texas labor force by graduates of the component institutions, stood at \$5.54 billion in 2012. The assessment also revealed that for every dollar the State of Texas invests in the Texas Tech University System, the state's economy sees more than \$23 returned, which is an increase from \$16 in 2011.

MAJOR AREAS OF CONCERN

Formula Funding – The Texas Tech University System respectfully requests the Texas Legislature to provide sufficient increases in base funding to cover the growth in student enrollment statewide along with the increased costs of delivering such academic and support services.

Capital Facilities – With growth in student enrollment and research efforts, each component has identified facility requirements which need to be authorized and funded.

Employee Benefits – The Texas Tech University System respectfully requests funding to cover the increases in enrollments by employees and retirees and increase the state's share of the premium costs. Additionally, returning to a higher level of funding of the state's share would allow the institutions to redirect those resources to the academic mission of the institution.

Financial Aid – Increasing the financial aid in the form of TEXAS grants and Top 10% scholarships are extraordinarily important to the students of our institutions. Additionally, providing resources to address the foregone revenue from the Hazlewood exemption would help all institutions.

FY 2016-17 Proposed Reductions for Texas Tech University System Administration

Initial 5% Reduction

Management has met the challenge of the reductions experienced in fiscal years 2010-13 appropriations. However, management's options to maintain service levels with increased growth of the Texas Tech University System with a 5% reduction in FY 2016-17 are limited due to the size of the agency. This reduction will result in the elimination of 2 positions in functions that provide direct support to the components of the Texas Tech University System.

Additional 5% Reduction

An additional 5% in FY 2016-17 further restricts management's options to maintain service levels and will result in the elimination of an additional 2 positions in functions that provide direct support to the components of the Texas Tech University System.

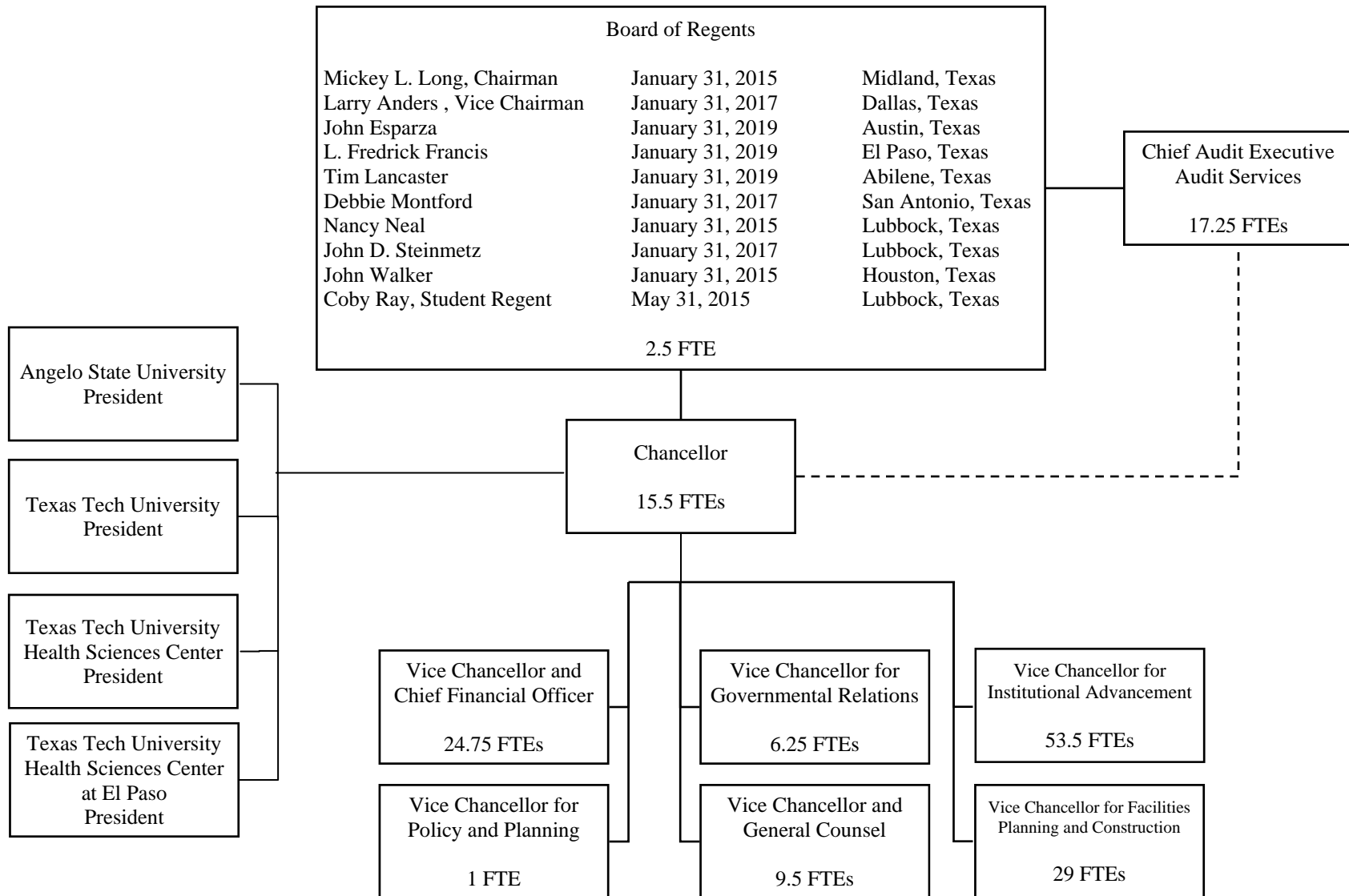
EXCEPTIONAL ITEMS

Equitable Funding for System Administration

TTUSA is requesting an increase in funding for System operations that in return would allow its component institutions to retain an equivalent amount to reinvest in their academic missions. TTUSA provides many collaborative functions between its components, and these centralized activities are necessary and crucial for the component institutions to achieve statewide goals and address the challenges facing the State of Texas in an effective and efficient manner. The request totals \$575,000 for fiscal year 2016 and \$575,000 for fiscal year 2017.

Texas Tech University System Administration 2015 Budget

Total FTEs — 159.25



2.A. Summary of Base Request by Strategy

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Goal / Objective / STRATEGY	Exp 2013	Est 2014	Bud 2015	Req 2016	Req 2017
1 Provide Instructional and Operations Support					
1 Provide Instructional and Operations Support					
11 SYSTEM OFFICE OPERATIONS	1,425,000	1,425,000	1,425,000	1,425,000	1,425,000
TOTAL, GOAL 1	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
TOTAL, AGENCY STRATEGY REQUEST	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST*				\$0	\$0
GRAND TOTAL, AGENCY REQUEST	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
<u>METHOD OF FINANCING:</u>					
General Revenue Funds:					
1 General Revenue Fund	1,425,000	1,425,000	1,425,000	1,425,000	1,425,000
SUBTOTAL	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
TOTAL, METHOD OF FINANCING	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000

*Rider appropriations for the historical years are included in the strategy amounts.

2.B. Summary of Base Request by Method of Finance
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Agency code: 768		Agency name: Texas Tech University System Administration				
METHOD OF FINANCING		Exp 2013	Est 2014	Bud 2015	Req 2016	Req 2017
<u>GENERAL REVENUE</u>						
<u>1</u> General Revenue Fund						
<i>REGULAR APPROPRIATIONS</i>						
Regular Appropriations from MOF Table (2012-13 GAA)						
		\$1,425,000	\$0	\$0	\$0	\$0
Regular Appropriations from MOF Table (2014-15 GAA)						
		\$0	\$1,425,000	\$1,425,000	\$0	\$0
Regular Appropriations from MOF Table						
		\$0	\$0	\$0	\$1,425,000	\$1,425,000
TOTAL,	General Revenue Fund	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
TOTAL, ALL	GENERAL REVENUE	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
GRAND TOTAL		\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000

2.B. Summary of Base Request by Method of Finance

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METHOD OF FINANCING	Exp 2013	Est 2014	Bud 2015	Req 2016	Req 2017
Agency code: 768 Agency name: Texas Tech University System Administration					
FULL-TIME-EQUIVALENT POSITIONS					
REGULAR APPROPRIATIONS					
Regular Appropriations from MOF Table (2012-13 GAA)	95.0	0.0	0.0	0.0	0.0
Regular Appropriations from MOF Table (2014-15 GAA)	0.0	83.5	83.5	0.0	0.0
Regular Appropriations from MOF Table	0.0	0.0	0.0	80.0	80.0
UNAUTHORIZED NUMBER OVER (BELOW) CAP					
Unauthorized Number Over (Below) Cap	(25.0)	(3.5)	(3.5)	0.0	0.0
TOTAL, ADJUSTED FTES	70.0	80.0	80.0	80.0	80.0
NUMBER OF 100% FEDERALLY FUNDED FTES	0.0	0.0	0.0	0.0	0.0

2.C. Summary of Base Request by Object of Expense

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OBJECT OF EXPENSE	Exp 2013	Est 2014	Bud 2015	BL 2016	BL 2017
1001 SALARIES AND WAGES	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
OOE Total (Excluding Riders)	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
OOE Total (Riders)					
Grand Total	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000

2.E. Summary of Exceptional Items Request
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Agency name: Texas Tech University System Administration

Priority	Item	2016			2017			Biennium	
		GR and GR/GR Dedicated	All Funds	FTEs	GR and GR Dedicated	All Funds	FTEs	GR and GR Dedicated	All Funds
1	Restoration of Funding	\$575,000	\$575,000	18.0	\$575,000	\$575,000	18.0	\$1,150,000	\$1,150,000
Total, Exceptional Items Request		\$575,000	\$575,000	18.0	\$575,000	\$575,000	18.0	\$1,150,000	\$1,150,000
Method of Financing									
	General Revenue	\$575,000	\$575,000		\$575,000	\$575,000		\$1,150,000	\$1,150,000
	General Revenue - Dedicated								
	Federal Funds								
	Other Funds								
		\$575,000	\$575,000		\$575,000	\$575,000		\$1,150,000	\$1,150,000
Full Time Equivalent Positions				18.0				18.0	
Number of 100% Federally Funded FTEs				0.0				0.0	

2.F. Summary of Total Request by Strategy
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Agency code: 768 Agency name: Texas Tech University System Administration

Goal/Objective/STRATEGY	Base 2016	Base 2017	Exceptional 2016	Exceptional 2017	Total Request 2016	Total Request 2017
1 Provide Instructional and Operations Support						
1 <i>Provide Instructional and Operations Support</i>						
11 SYSTEM OFFICE OPERATIONS	\$1,425,000	\$1,425,000	\$575,000	\$575,000	\$2,000,000	\$2,000,000
TOTAL, GOAL 1	\$1,425,000	\$1,425,000	\$575,000	\$575,000	\$2,000,000	\$2,000,000
TOTAL, AGENCY STRATEGY REQUEST	\$1,425,000	\$1,425,000	\$575,000	\$575,000	\$2,000,000	\$2,000,000
TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST						
GRAND TOTAL, AGENCY REQUEST	\$1,425,000	\$1,425,000	\$575,000	\$575,000	\$2,000,000	\$2,000,000

2.F. Summary of Total Request by Strategy
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Agency code: 768 Agency name: Texas Tech University System Administration

Goal/Objective/STRATEGY	Base 2016	Base 2017	Exceptional 2016	Exceptional 2017	Total Request 2016	Total Request 2017
General Revenue Funds:						
1 General Revenue Fund	\$1,425,000	\$1,425,000	\$575,000	\$575,000	\$2,000,000	\$2,000,000
	\$1,425,000	\$1,425,000	\$575,000	\$575,000	\$2,000,000	\$2,000,000
TOTAL, METHOD OF FINANCING	\$1,425,000	\$1,425,000	\$575,000	\$575,000	\$2,000,000	\$2,000,000
FULL TIME EQUIVALENT POSITIONS	80.0	80.0	18.0	18.0	98.0	98.0

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GOAL: 1 Provide Instructional and Operations Support
 OBJECTIVE: 1 Provide Instructional and Operations Support
 STRATEGY: 11 System Office Operations

Statewide Goal/Benchmark: 2 0
 Service Categories:
 Service: 02 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2013	Est 2014	Bud 2015	BL 2016	BL 2017
Objects of Expense:						
1001	SALARIES AND WAGES	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
TOTAL, OBJECT OF EXPENSE		\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
Method of Financing:						
1	General Revenue Fund	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$1,425,000	\$1,425,000
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
FULL TIME EQUIVALENT POSITIONS:		70.0	80.0	80.0	80.0	80.0

STRATEGY DESCRIPTION AND JUSTIFICATION:

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GOAL:	1	Provide Instructional and Operations Support	Statewide Goal/Benchmark:	2	0
OBJECTIVE:	1	Provide Instructional and Operations Support	Service Categories:		
STRATEGY:	11	System Office Operations	Service: 02	Income: A.2	Age: B.3

CODE	DESCRIPTION	Exp 2013	Est 2014	Bud 2015	BL 2016	BL 2017
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Formally established by the Texas Legislature in 1999, the Texas Tech University System (System) is composed of Texas Tech University System Administration (TTUSA), Texas Tech University, Texas Tech University Health Sciences Center, Angelo State University, and Texas Tech University Health Sciences Center at El Paso.

The System operates on more than 11 campuses and academic sites throughout the State of Texas. The System has locations statewide in Abilene, Amarillo, Dallas, El Paso, Fredericksburg, Highland Lakes, Junction, Lubbock, Midland, Odessa and San Angelo. The total enrollment across all components is approximately 43,500 students.

Headquartered in Lubbock, the System's control and direction is vested in a ten-member Board of Regents. The Chancellor, appointed by the Board of Regents, is the chief executive officer of the System. TTUSA provides its components with leadership, resources, and support services to address challenges facing the State of Texas in an effective and efficient manner.

TTUSA is committed to providing the highest quality and most efficient resources and services to its components. TTUSA strives to increase accessibility, enhance instruction and infrastructure formula funding, provide necessary financial aid, produce and commercialize technologies, strengthen academic quality and reputation, advance research, improve productivity and efficiency, and further the quality and availability of health care for all Texans.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

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GOAL:	1	Provide Instructional and Operations Support	Statewide Goal/Benchmark:	2	0
OBJECTIVE:	1	Provide Instructional and Operations Support	Service Categories:		
STRATEGY:	11	System Office Operations	Service: 02	Income: A.2	Age: B.3

CODE	DESCRIPTION	Exp 2013	Est 2014	Bud 2015	BL 2016	BL 2017
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Sufficient funding is necessary to support the Texas Tech University System’s goal of increased enrollment and to further aid in fulfilling the statewide goals.

Graduates from our universities are known for their practicality, strong work ethic, and ambition. The component institutions of the Texas Tech University System are preparing students for lifelong success personally, professionally, and civically.

As the cost of a four-year college education rises, universities must find ways to keep deserving families from being priced out of a quality education. The Texas Tech University System is committed to keeping higher education affordable and accessible to all families by providing necessary financial resources.

Our health-related institutions pride themselves on investigating and treating complex health issues—especially those affecting historically underserved populations.

Each of our universities has research areas of unparalleled excellence that are leveraging their unique resources to provide solutions to complex problems impacting our nation and world.

The System and its components are committed to utilizing the resources necessary to achieve its goals in combination with improved productivity, internal efficiencies, and budget reallocations. In addition, the System will continue to share services across all institutions in order to reduce expenses.

SUMMARY TOTALS:

OBJECTS OF EXPENSE:	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
METHODS OF FINANCE (INCLUDING RIDERS):				\$1,425,000	\$1,425,000
METHODS OF FINANCE (EXCLUDING RIDERS):	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000	\$1,425,000
FULL TIME EQUIVALENT POSITIONS:	70.0	80.0	80.0	80.0	80.0

4.A. Exceptional Item Request Schedule
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DATE: **10/17/2014**
 TIME: **2:22:35PM**

Agency code: **768**

Agency name:
Texas Tech University System Administration

CODE	DESCRIPTION	Excp 2016	Excp 2017
	Item Name: Restoration of Funding for System Administration		
	Item Priority: 1		
	Includes Funding for the Following Strategy or Strategies: 01-01-11 System Office Operations		
OBJECTS OF EXPENSE:			
1001	SALARIES AND WAGES	575,000	575,000
	TOTAL, OBJECT OF EXPENSE	\$575,000	\$575,000
METHOD OF FINANCING:			
1	General Revenue Fund	575,000	575,000
	TOTAL, METHOD OF FINANCING	\$575,000	\$575,000
	FULL-TIME EQUIVALENT POSITIONS (FTE):	18.00	18.00

DESCRIPTION / JUSTIFICATION:

Texas Tech University System Administration currently provides many collaborative functions between the five components including strategic planning; fund raising; legal counsel; audit services; facilities planning and construction; investments, cash, and debt management; risk management; communication services; and governmental relations. These centralized activities are necessary and crucial for the component institutions to achieve statewide goals and address the challenges facing the State of Texas in an effective and efficient manner.

Texas Tech University System Administration experienced a 29% reduction in appropriations since fiscal year 2010. The impact of these reductions slowed hiring and resulted in a small degradation in service, e.g., fewer staff to respond to service requests. The reduction has been managed to minimize its impact on the students and mission of the Texas Tech University System. During this same period the demand for Texas Tech University System Administration services has increased due to the addition of a fifth component institution, the Texas Tech University Health Sciences Center at El Paso, and the growth at our institutions.

Texas Tech University System Administration requests a restoration of funding for system operations to the level that existed prior to the budget reductions made in 2010. This restoration will allow Texas Tech University System Administration to meet the increased needs of our component institutions. Additional support to Texas Tech University System Administration will allow our component institutions to retain more funding for their academic missions.

EXTERNAL/INTERNAL FACTORS:

4.A. Exceptional Item Request Schedule
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DATE: **10/17/2014**
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Agency code: **768**

Agency name:

Texas Tech University System Administration

CODE	DESCRIPTION	Excp 2016	Excp 2017
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In order to meet the demands for FY 2016 and 2017, the Texas Tech University System requests the restoration of the initial 5% reduction in 2010-2011 and the 25% reduction in 2012-13. This will enable the Texas Tech University System to provide the same level of basic services in FY 2016 and 2017 to our expanding System.

Major accomplishments to date and expected over the next two years: The Texas Tech University System is achieving the State of Texas goals by growing enrollment and diversifying student populations for both our general academic institutions and health-related institutions, awarding a record number of degrees, and expanding research while focusing on quality undergraduate and graduate education. Texas Tech University System Administration will continue to provide centralized services to allow our components to achieve statewide goals and address the challenges facing the State of Texas in an effective and efficient manner.

Year established and funding source prior to receiving special item funding: The Texas Tech University System was established in 1999. The prior funding source was general revenue.

Formula funding: No

Non-general revenue sources of funding: Funding from our component institutions.

Consequences of not funding: TTUSA will be unable to provide the same level of basic services in FY 2016 and 2017.

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Code	Description	Excp 2016	Excp 2017
Item Name:	Restoration of Funding for System Administration		
Allocation to Strategy:	1-1-11 System Office Operations		
OBJECTS OF EXPENSE:			
1001	SALARIES AND WAGES	575,000	575,000
TOTAL, OBJECT OF EXPENSE		\$575,000	\$575,000
METHOD OF FINANCING:			
1	General Revenue Fund	575,000	575,000
TOTAL, METHOD OF FINANCING		\$575,000	\$575,000
FULL-TIME EQUIVALENT POSITIONS (FTE):		18.0	18.0

4.C. Exceptional Items Strategy Request
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DATE: 10/17/2014
TIME: 2:22:36PM

Agency Code: **768** Agency name: **Texas Tech University System Administration**

GOAL: 1 Provide Instructional and Operations Support Statewide Goal/Benchmark: 2 - 0
 OBJECTIVE: 1 Provide Instructional and Operations Support Service Categories:
 STRATEGY: 11 System Office Operations Service: 02 Income: A.2 Age: B.3

CODE DESCRIPTION	Exp 2016	Exp 2017
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OBJECTS OF EXPENSE:

1001 SALARIES AND WAGES	575,000	575,000
Total, Objects of Expense	\$575,000	\$575,000

METHOD OF FINANCING:

1 General Revenue Fund	575,000	575,000
Total, Method of Finance	\$575,000	\$575,000

FULL-TIME EQUIVALENT POSITIONS (FTE): 18.0 18.0

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

Restoration of Funding for System Administration

6.A. Historically Underutilized Business Supporting Schedule
 84th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

Date: **10/17/2014**
 Time: **2:22:37PM**

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COMPARISON TO STATEWIDE HUB PROCUREMENT GOALS

A. Fiscal Year 2012 - 2013 HUB Expenditure Information

Statewide HUB Goals	Procurement Category	% Goal	HUB Expenditures FY 2012			Total Expenditures FY 2012		HUB Expenditures FY 2013			Total Expenditures FY 2013	
			% Actual	Diff	Actual \$	% Goal	% Actual	Diff	Actual \$	% Goal	Actual \$	
11.2%	Heavy Construction	0.0 %	0.0%	0.0%	\$0	\$0	0.0 %	0.0%	0.0%	\$0	\$0	
21.1%	Building Construction	0.0 %	100.0%	100.0%	\$240	\$240	0.0 %	0.0%	0.0%	\$0	\$3,975	
32.7%	Special Trade Construction	0.0 %	0.0%	0.0%	\$0	\$0	0.0 %	0.0%	0.0%	\$0	\$0	
23.6%	Professional Services	23.6 %	0.0%	-23.6%	\$0	\$649,013	23.6 %	0.0%	-23.6%	\$0	\$697,813	
24.6%	Other Services	24.6 %	4.6%	-20.0%	\$16,298	\$354,909	24.6 %	0.5%	-24.1%	\$5,737	\$1,247,941	
21.0%	Commodities	21.0 %	71.6%	50.6%	\$518,925	\$724,874	21.0 %	79.2%	58.2%	\$621,872	\$784,892	
	Total Expenditures		31.0%		\$535,463	\$1,729,036		23.0%		\$627,609	\$2,734,621	

B. Assessment of Fiscal Year 2012 - 2013 Efforts to Meet HUB Procurement Goals

Attainment:

Texas Tech University System Administration (TTUSA) exceeded one of three, or 33% of the applicable agency HUB procurement goals in fiscal year 2012. TTUSA exceeded the Statewide Goal of 21% by 50.59% for the Commodities category.

TTUSA exceeded one of three, or 33% of the applicable agency HUB procurement goals in fiscal year 2013. TTUSA exceeded the Statewide Goal of 21% by 58.23% for the Commodities category.

Applicability:

TTUSA's primary expenditures categories are Other Services and Commodity Purchasing.

The Heavy Construction, Building Construction, and Special Trade Construction categories were not applicable to TTUSA operations in either fiscal year 2012 or fiscal year 2013 since TTUSA did not have any strategies or programs related to these categories.

Factors Affecting Attainment:

The majority of purchases from TTUSA are for internal office needs or are proprietary purchases. Availability and capability of HUB vendors in West Texas is very limited for some commodities and services.

Texas Tech University System (TTU System) will continue to require prime contractors to put forth a good faith effort in establishing contract with HUBs as subcontractor, suppliers, and material providers for contracts of \$100,000 or more.

6.A. Historically Underutilized Business Supporting Schedule
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"Good-Faith" Efforts:

TTU System made the following additional good faith efforts to comply with the statewide HUB procurement goals:

- Assists HUBs in learning how to conduct business with the TTU System and its components by conducting outreach activities such as submitting notices of contracting opportunities through various minority news media, chamber of commerce, and minority business development centers.
- Participates in local HUB forums and presentations to Small Business Development programs.
- Assists HUB firms with certification.
- Requires prime contractors to put forth a good faith effort on all contracts and assist with HUB Subcontracting Plan questions.
- Provides HUB support to departments by providing vendor names to purchasing employees on a monthly basis.

Texas Tech University System (768)
Estimated Funds Outside the Institution's Bill Pattern
2014-15 and 2016-17 Biennia

	2014-15 Biennium				2016-17 Biennium			
	<u>FY 2014 Revenue</u>	<u>FY 2015 Revenue</u>	<u>Biennium Total</u>	<u>Percent of Total</u>	<u>FY 2016 Revenue</u>	<u>FY 2017 Revenue</u>	<u>Biennium Total</u>	<u>Percent of Total</u>
APPROPRIATED SOURCES INSIDE THE BILL PATTERN								
State Appropriations (excluding HEGI & State Paid Fringes)	1,425,000	1,425,000	2,850,000		1,425,000	1,425,000	2,850,000	
Tuition and Fees (net of Discounts and Allowances)								
Endowment and Interest Income								
Sales and Services of Educational Activities (net)								
Sales and Services of Hospitals (net)								
Other Income								
Total	<u>1,425,000</u>	<u>1,425,000</u>	<u>2,850,000</u>	<u>6.9%</u>	<u>1,425,000</u>	<u>1,425,000</u>	<u>2,850,000</u>	<u>6.5%</u>
APPROPRIATED SOURCES OUTSIDE THE BILL PATTERN								
State Appropriations (HEGI & State Paid Fringes)	1,259,158	1,259,158	2,518,316		1,259,158	1,259,158	2,518,316	
Higher Education Assistance Funds								
Available University Fund								
State Grants and Contracts								
Total	<u>1,259,158</u>	<u>1,259,158</u>	<u>2,518,316</u>	<u>6.1%</u>	<u>1,259,158</u>	<u>1,259,158</u>	<u>2,518,316</u>	<u>5.8%</u>
NON-APPROPRIATED SOURCES								
Tuition and Fees (net of Discounts and Allowances)								
Federal Grants and Contracts								
State Grants and Contracts								
Local Government Grants and Contracts								
Private Gifts and Grants								
Endowment and Interest Income	4,975,000	6,435,884	11,410,884		6,435,884	6,435,884	12,871,768	
Sales and Services of Educational Activities (net)								
Sales and Services of Hospitals (net)								
Professional Fees (net)	3,145,694	3,145,694	6,291,388		3,145,694	3,145,694	6,291,388	
Auxiliary Enterprises (net)								
Transfers from Components - Appropriated Funds	3,546,302	3,636,302	7,182,604		3,636,302	3,636,302	7,272,604	
Other Income	5,162,550	5,911,605	11,074,155		5,911,605	5,911,605	11,823,210	
Total	<u>16,829,546</u>	<u>19,129,485</u>	<u>35,959,031</u>	<u>87.0%</u>	<u>19,129,485</u>	<u>19,129,485</u>	<u>38,258,970</u>	<u>87.7%</u>
TOTAL SOURCES	<u>\$ 19,513,704</u>	<u>\$ 21,813,643</u>	<u>\$ 41,327,347</u>	<u>100.0%</u>	<u>\$ 21,813,643</u>	<u>\$ 21,813,643</u>	<u>\$ 43,627,286</u>	<u>100.0%</u>

6.I. Percent Biennial Base Reduction Options

10 % REDUCTION

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Date: 10/17/2014

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Agency code: 768 Agency name: Texas Tech University System Administration

Item Priority and Name/ Method of Financing	REVENUE LOSS			REDUCTION AMOUNT			TARGET
	2016	2017	Biennial Total	2016	2017	Biennial Total	
1 1. 5% Reduction to Administrative Operating Expense							
Category: Administrative - FTEs / Layoffs							
Item Comment: Management has met the challenge of the reductions experienced in fiscal years 2010-13 appropriations. However, management's options to maintain service levels with increased growth of the Texas Tech University System with a 5% reduction in FY 2016-17 are limited due to the size of the agency. This reduction will result in the elimination of 2 positions in functions that provide direct support to the components of the Texas Tech University System.							
Strategy: 1-1-11 System Office Operations							
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$71,250	\$71,250	\$142,500	
General Revenue Funds Total	\$0	\$0	\$0	\$71,250	\$71,250	\$142,500	
Item Total	\$0	\$0	\$0	\$71,250	\$71,250	\$142,500	
FTE Reductions (From FY 2016 and FY 2017 Base Request)				2.0	2.0		
2 2. Additional 5% Reduction to Administrative Operating Expense							
Category: Administrative - FTEs / Layoffs							
Item Comment: An additional 5% in FY 2016-17 further restricts management's options to maintain service levels and will result in the elimination of an additional 2 positions in functions that provide direct support to the components of the Texas Tech University System.							
Strategy: 1-1-11 System Office Operations							
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$71,250	\$71,250	\$142,500	
General Revenue Funds Total	\$0	\$0	\$0	\$71,250	\$71,250	\$142,500	
Item Total	\$0	\$0	\$0	\$71,250	\$71,250	\$142,500	
FTE Reductions (From FY 2016 and FY 2017 Base Request)				2.0	2.0		
AGENCY TOTALS							

6.I. Percent Biennial Base Reduction Options

10 % REDUCTION

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Date: 10/17/2014

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Agency code: 768 Agency name: Texas Tech University System Administration

Item Priority and Name/ Method of Financing	REVENUE LOSS			REDUCTION AMOUNT			TARGET
	2016	2017	Biennial Total	2016	2017	Biennial Total	
General Revenue Total				\$142,500	\$142,500	\$285,000	\$285,000
Agency Grand Total	\$0	\$0	\$0	\$142,500	\$142,500	\$285,000	
Difference, Options Total Less Target							
Agency FTE Reductions (From FY 2016 and FY 2017 Base Request)				4.0	4.0		

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	E&G Enrollment	GR Enrollment	GR-D/OEGI Enrollment	Total E&G (Check)	Local Non-E&G
GR & GR-D Percentages					
GR %	100.00%				
GR-D %	0.00%				
Total Percentage	100.00%				
FULL TIME ACTIVES					
1a Employee Only	27	27	0	27	45
2a Employee and Children	14	14	0	14	13
3a Employee and Spouse	10	10	0	10	4
4a Employee and Family	28	28	0	28	19
5a Eligible, Opt Out	0	0	0	0	1
6a Eligible, Not Enrolled	0	0	0	0	4
Total for This Section	79	79	0	79	86
PART TIME ACTIVES					
1b Employee Only	2	2	0	2	1
2b Employee and Children	0	0	0	0	0
3b Employee and Spouse	1	1	0	1	0
4b Employee and Family	0	0	0	0	0
5b Eligible, Opt Out	0	0	0	0	0
6b Eligible, Not Enrolled	0	0	0	0	4
Total for This Section	3	3	0	3	5
Total Active Enrollment	82	82	0	82	91

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	E&G Enrollment	GR Enrollment	GR-D/OEGI Enrollment	Total E&G (Check)	Local Non-E&G
FULL TIME RETIREES by ERS					
1c Employee Only	0	0	0	0	0
2c Employee and Children	0	0	0	0	0
3c Employee and Spouse	0	0	0	0	0
4c Employee and Family	0	0	0	0	0
5c Eligible, Opt Out	0	0	0	0	0
6c Eligible, Not Enrolled	0	0	0	0	0
Total for This Section	0	0	0	0	0
PART TIME RETIREES by ERS					
1d Employee Only	0	0	0	0	0
2d Employee and Children	0	0	0	0	0
3d Employee and Spouse	0	0	0	0	0
4d Employee and Family	0	0	0	0	0
5d Eligible, Opt Out	0	0	0	0	0
6d Eligible, Not Enrolled	0	0	0	0	0
Total for This Section	0	0	0	0	0
Total Retirees Enrollment	0	0	0	0	0
TOTAL FULL TIME ENROLLMENT					
1e Employee Only	27	27	0	27	45
2e Employee and Children	14	14	0	14	13
3e Employee and Spouse	10	10	0	10	4
4e Employee and Family	28	28	0	28	19
5e Eligible, Opt Out	0	0	0	0	1
6e Eligible, Not Enrolled	0	0	0	0	4
Total for This Section	79	79	0	79	86

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	E&G Enrollment	GR Enrollment	GR-D/OEGI Enrollment	Total E&G (Check)	Local Non-E&G
TOTAL ENROLLMENT					
1f Employee Only	29	29	0	29	46
2f Employee and Children	14	14	0	14	13
3f Employee and Spouse	11	11	0	11	4
4f Employee and Family	28	28	0	28	19
5f Eligible, Opt Out	0	0	0	0	1
6f Eligible, Not Enrolled	0	0	0	0	8
Total for This Section	82	82	0	82	91

Schedule 4: Computation of OASI
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Proportionality Percentage Based on Comptroller Accounting Policy Statement #011, Exhibit 2	2013		2014		2015		2016		2017	
	<u>% to Total</u>	<u>Allocation of OASI</u>	<u>% to Total</u>	<u>Allocation of OASI</u>	<u>% to Total</u>	<u>Allocation of OASI</u>	<u>% to Total</u>	<u>Allocation of OASI</u>	<u>% to Total</u>	<u>Allocation of OASI</u>
General Revenue (% to Total)	100.0000	\$308,443	100.0000	\$321,726	100.0000	\$321,726	100.0000	\$321,726	100.0000	\$321,726
Other Educational and General Funds (% to Total)	0.0000	\$0	0.0000	\$0	0.0000	\$0	0.0000	\$0	0.0000	\$0
Health-Related Institutions Patient Income (% to Total)	0.0000	\$0	0.0000	\$0	0.0000	\$0	0.0000	\$0	0.0000	\$0
Grand Total, OASI (100%)	100.0000	\$308,443	100.0000	\$321,726	100.0000	\$321,726	100.0000	\$321,726	100.0000	\$321,726

Schedule 5: Calculation of Retirement Proportionality and ORP Differential

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Description	Act 2013	Act 2014	Bud 2015	Est 2016	Est 2017
Proportionality Amounts					
Gross Educational and General Payroll - Subject To TRS Retirement	3,123,055	3,420,592	3,420,588	3,420,588	3,420,588
Employer Contribution to TRS Retirement Programs	199,876	232,600	232,600	232,600	232,600
Gross Educational and General Payroll - Subject To ORP Retirement	1,574,018	1,325,864	1,325,864	1,325,864	1,325,864
Employer Contribution to ORP Retirement Programs	99,163	87,507	87,507	87,507	87,507
Proportionality Percentage					
General Revenue	100.0000 %	100.0000 %	100.0000 %	100.0000 %	100.0000 %
Other Educational and General Income	0.0000 %	0.0000 %	0.0000 %	0.0000 %	0.0000 %
Health-related Institutions Patient Income	0.0000 %	0.0000 %	0.0000 %	0.0000 %	0.0000 %
Proportional Contribution					
Other Educational and General Proportional Contribution (Other E&G percentage x Total Employer Contribution to Retirement Programs)	0	0	0	0	0
HRI Patient Income Proportional Contribution (HRI Patient Income percentage x Total Employer Contribution To Retirement Programs)	0	0	0	0	0
Differential					
Gross Payroll Subject to Differential - Optional Retirement Program	1,186,714	1,002,107	1,002,107	1,002,107	1,002,107
Total Differential	29,668	19,040	19,040	19,040	19,040

Schedule 7: Personnel
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	Actual 2013	Actual 2014	Budgeted 2015	Estimated 2016	Estimated 2017
Part A.					
FTE Postions					
Directly Appropriated Funds (Bill Pattern)					
Educational and General Funds Faculty Employees	70.0	80.0	80.0	80.0	80.0
Subtotal, Directly Appropriated Funds	70.0	80.0	80.0	80.0	80.0
Non Appropriated Funds Employees	83.0	75.0	84.0	84.0	84.0
Subtotal, Other Funds & Non-Appropriated	83.0	75.0	84.0	84.0	84.0
GRAND TOTAL	153.0	155.0	164.0	164.0	164.0

Part B.
Personnel Headcount

Directly Appropriated Funds (Bill Pattern)

Educational and General Funds Faculty Employees	74.0	84.0	84.0	84.0	84.0
Subtotal, Directly Appropriated Funds	74.0	84.0	84.0	84.0	84.0
Non Appropriated Funds Employees	94.0	95.0	110.0	110.0	110.0
Subtotal, Non-Appropriated	94.0	95.0	110.0	110.0	110.0
GRAND TOTAL	168.0	179.0	194.0	194.0	194.0

Schedule 7: Personnel
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	Actual 2013	Actual 2014	Budgeted 2015	Estimated 2016	Estimated 2017
PART C.					
Salaries					
Directly Appropriated Funds (Bill Pattern)					
Educational and General Funds Faculty Employees	\$4,881,302	\$4,971,302	\$5,061,302	\$5,061,302	\$5,061,302
Subtotal, Directly Appropriated Funds	\$4,881,302	\$4,971,302	\$5,061,302	\$5,061,302	\$5,061,302
Non Appropriated Funds Employees	\$5,190,973	\$5,190,973	\$5,190,973	\$5,190,973	\$5,190,973
Subtotal, Non-Appropriated	\$5,190,973	\$5,190,973	\$5,190,973	\$5,190,973	\$5,190,973
GRAND TOTAL	\$10,072,275	\$10,162,275	\$10,252,275	\$10,252,275	\$10,252,275

Schedule 8B: Tuition Revenue Bond Issuance History

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Authorization Date	Authorization Amount	Issuance Date	Issuance Amount	Authorized Amount Outstanding as of 08/31/2014	Proposed Issuance Date for Outstanding Authorization	Proposed Issuance Amount for Outstanding Authorization
1971	\$35,000,000	Feb 1 1972	\$5,000,000			
		Jun 1 1972	\$12,500,000			
		Apr 1 1974	\$16,000,000			
		Feb 1 1984	\$1,500,000			
		Subtotal		\$35,000,000	\$0	
1993	\$41,000,000	Jan 5 1994	\$16,000,000			
		Feb 5 1995	\$25,000,000			
		Subtotal		\$41,000,000	\$0	
1997	\$82,500,000	Sep 19 1998	\$20,000,000			
		May 4 1999	\$38,200,000			
		Jan 1 2002	\$24,300,000			
		Subtotal		\$82,500,000	\$0	
2001	\$107,447,075	Oct 17 2002	\$16,917,550			
		Sep 1 2003	\$90,529,525			
		Subtotal		\$107,447,075	\$0	
2003	\$45,000,000	Feb 1 2006	\$45,000,000			
		Subtotal		\$45,000,000	\$0	
2006	\$89,810,000	Mar 3 2009	\$89,810,000			
		Subtotal		\$89,810,000	\$0	

Schedule 8C: Revenue Capacity for Tuition Revenue Bond Projects

DATE: 10/17/2014
TIME: 2:22:47PM

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Agency Code: 768

Agency Name: Texas Tech University System Administration

	Act 2013	Act 2014	Bud 2015	Est 2016	Est 2017
Gross Tuition	\$114,064,491	\$117,694,883	\$119,887,135	\$122,153,986	\$124,459,231
Less: Remissions and Exemptions	(44,618,381)	(46,644,927)	(47,471,171)	(48,408,311)	(49,369,831)
Less: Refunds	0	0	0	0	0
Less: Installment Payment Forfeits	0	0	0	0	0
Less: Tuition rebates for certain undergraduates (TX. Educ. Code Ann. Sec. 54.0065)	(163,000)	(488,000)	(487,000)	(487,000)	(487,000)
Plus: Tuition waived for students 55 years or older (TX. Educ. Code Ann. Sec. 54.013)	30,461	107,623	110,238	110,238	110,238
Plus: Tuition waived for Texas Grant Recipients (TX. Educ. Code Ann. Sec. 56.307)	0	0	0	0	0
Subtotal	\$69,313,571	\$70,669,579	\$72,039,202	\$73,368,913	\$74,712,638
Less: Transfer of Funds for Texas Public Education Grants Program (TX. Educ. Code Ann. Sec. 56c) and for Emergency Loans (TX. Educ. Code Ann. Sec. 56d)	(8,791,889)	(8,895,104)	(9,293,745)	(9,478,742)	(9,666,332)
Less: Transfer of Funds (2%) for Physician Loans (Medical School)	(110,202)	(123,077)	(125,775)	(132,325)	(138,875)
Less: Statutory Tuition (TX. Educ. Code Ann. Sec. 54.051) Set aside for Doctoral Incentive Loan Repayment Program (TX. Educ. Code Ann. Sec. 56.095)	(80,554)	(85,130)	(86,833)	0	0
Less: Other Authorized Deductions	0	0	0	0	0
Total Net Tuition Available to Pledge for Tuition Revenue Bonds	\$60,330,926	\$61,566,268	\$62,532,849	\$63,757,846	\$64,907,431
Debt Service on Existing Tuition Revenue Bonds	(26,113,581)	(25,521,888)	(24,117,485)	(22,263,349)	(22,276,463)
Estimated Debt Service for Authorized but Unissued Tuition Revenue Bonds	0	0	0	0	0
Subtotal, Debt Service on Existing Authorizations	\$(26,113,581)	\$(25,521,888)	\$(24,117,485)	\$(22,263,349)	\$(22,276,463)
TOTAL TUITION AVAILABLE FOR NEW AUTHORIZATIONS	\$34,217,345	\$36,044,380	\$38,415,364	\$41,494,497	\$42,630,968
Debt Capacity Available for New Authorizations	\$395,463,064	\$416,578,812	\$443,981,190	\$479,567,918	\$492,702,550